

Appendix B

Commonwealth of Virginia Database Index Reporting Form

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| 1. Public Body Name & Numeric Code: University of Virginia (207) | 4. Point of Contact: Louise M. Dudley, Assistant VP for University Relations |
| 2. Database Title: Surplus Property | 5. Phone Number: 434-924-1400 |
| 3. Database Acronym: | 6. Signature & Date: <i>Louise M. Dudley</i> / 7/13/01 |

7. **Database Description and Contents:** (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)

The Surplus Property database contains data related to the offering and sale of University assets that have been declared as obsolete or no longer required.

Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.

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| 8. Date of Last Update: July 2001 | 9. Frequency of Update: <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other: |
| 10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.) | |

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| a. Format | b. Cost |
| Format by which the contents of the database may be made available will be determined at the time of the request. | Fees will be determined at the time of the request. Such fees will not exceed the cost of production. |

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-8000 (Attn: Mary Clark). (January 2000).